MANAGING PROJECTS

Definitive

6505SM (107497)

01-08-2011

Liverpool Business School

Isle of Man International Business School

Alex Watt

163319

Y

FHEQ6

12.00

26.00

120

94

Runs Twice - S1 & S2

Lecture 12.000

Tutorial 12.000

40 %

Exam AS1 Examination 50.0 2.00

Essay AS2 Coursework 50.0 0.00

To familiarise students with project organisations and with project management principles in order to prepare them to seek employment in project environments.

After completing the module the student should be able to:
1 Appreciate the various situations in which a project organisation is needed.
2 Manage a project within a staged project lifecycle framework.
3 Define project success criteria and prepare a business case for a project which
   takes into account all stakeholders.
4 Align project specifications to corporate strategy.
5 Apply the methods, tools, and techniques of project management, especially in
terms of project planning, project control, and project risk management.
6 Discuss human and organisational issues in project organisations.
7 Become proficient at the use of Microsoft Project.

Learning Outcomes of Assessments

The assessment item list is assessed via the learning outcomes listed:

EXAM  1  2  3  4  5  6
ESSAY  2  5  7

Outline Syllabus

Topic 1: Projects and project organisations
Topic 2: The project life cycle
Topic 3: Projects and strategy
Topic 4: Initiating a project
Topic 5: Project risk management
Topic 6: Project planning I
Topic 7: Project planning II
Topic 8: Project control
Topic 9: Project Flexibility
Topic 10: Organisational and human issues in project management
Topic 11: Course Review

Learning Activities

A one hour lecture and a one hour tutorial each week. Some tutorials may involve
the development of hands-on skills in computer labs.

References

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<tr>
<th>Course Material</th>
<th>Book</th>
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<tbody>
<tr>
<td>Author</td>
<td>Cleland, D and King, W</td>
</tr>
<tr>
<td>Publishing Year</td>
<td>1998</td>
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<tr>
<td>Title</td>
<td>Project Management Handbook</td>
</tr>
<tr>
<td>Subtitle</td>
<td></td>
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<tr>
<td>Edition</td>
<td></td>
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<tr>
<td>Publisher</td>
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## Notes

This final year module discusses project management and organisations from a wide variety of perspectives (e.g. construction projects, innovation projects, change management). It is a relevant module for any student intending to pursue a career in an industry where the use of projects as a form of organisation is common, or for students who seek employment within project teams.
Project Retrospectives: A Handbook for Team Reviews - Norman L. Kerth The best project managers make constant improvement a top priority, conducting retrospectives at the end of each project to identify lessons learned. Follow the roadmap Kerth outlines to identify what went well and what you can improve to make your processes and teams even stronger. These books are perfect for project managers of all levels.

It covers all the aspects from managing your projects with a Gantt chart and other tools to using Scrum and Agile. But thinking about project management you need to be sure that studies on which your processes are based are reliable. We share a short list of books that are free to download now so that you know where to look for reliable information. These books are perfect for project managers of all levels. A project management handbook, as we understand the term here, is a handbook describing a specific project. It is a living document we create early in definition phase and update it regularly throughout the life cycle of the whole project, until closing it when official project conclusion takes place. The basic idea of such a handbook is to have a virtually complete compendium that contains literally everything that corresponds to that project. Structure of a Project Management Handbook. Section 2.3 of this handbook will deal with the work-breakdown-structure (WBS) of a project, but one rule should be already mentioned here: the organization structure and the WBS are two different things. However there should be one principle respected when defining the WBS and when defining the project organization: On the lowest level of both structures, it must be possible to assign one single organizational responsibility to one or more work-packages of the WBS.